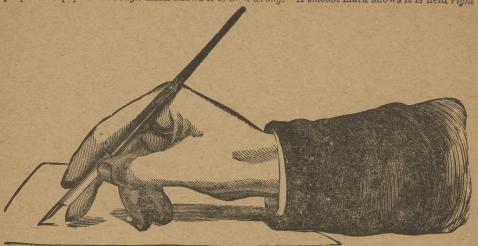


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#### Directions for Sitting and Pen Holding.

Sit erect, square before the table or desk, with the edges of the book in a line with the arms. When writing, lean gently forward, but do not bend the body, nor press upon the edge of the desk. Hold the pen lightly between the fingers and thumb of the right hand, as seen in the cut. The hand must be supported upon the corner of the little finger nail, and must never rest on the side or palm. The wrist must not bend nor touch anything. Both points of the pen must rest equally upon the paper. A rough mark shows it is held wrong. A smooth mark shows it is held right



### Directions for using this Book.

This book is or beginners and poor writers. It is made on the true artistic plan of tracing. The pupil should write-over the dotted traced lines, thus securing correct ideas of the forms of letters and practice in accurate movement. Two dotted lines indicate the proper shading of the capital letters. In teaching from the book, the manner of sitting, pen holding and moving, are of the first importance, as habits are soon formed. Insist on keeping the pupils of a class together, upon the same page letter or word, by announcing each as the writing proceeds. The rule of always moving from left to right without raising the pen in any letter, word or combination, must be insisted on. Write lightly and smoothly, to secure perfect uniformity of appearance. Writing down the page in columns, prevents the habit of tipping the hand to the right, which is liable to occur from writing across the page in lines.

Do not trouble the child with analysis, until he has something gained to analyze. A general view of writing with command of hand and pen, so as to enable him to express his intentions correctly, is the grand thing to aim at in teaching beginners.

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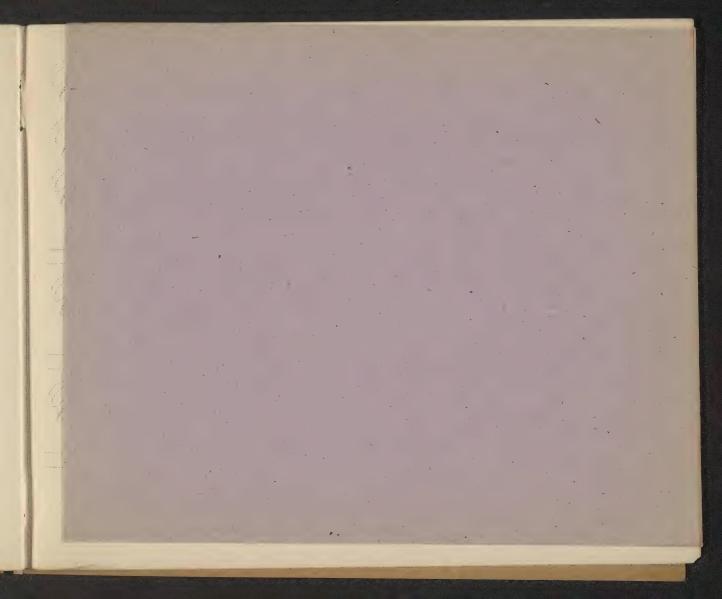
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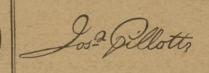
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